**Waiver REQUEST Procedure for Design Requirements**

In the event it is not economically feasible to adhere strictly to all submission or design requirements contained in the Mandatory Design Standards for Multifamily Housing, individual requirements may be waived at MFA’s sole discretion.

Waiver Requests occurring after the submission of an application are considered changes to the Project. A $500 fee payment is required with each Waiver Request presented following an application submission.

**Project Architect Name and Company**:

**Project Name and Location**:

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Is the Project submitting a 9% or 4% LIHTC application?**  %

Waiver(s) is requested as follows:

*(Please number each request consecutively and provide the compelling reason(s) or circumstance(s) for requesting the waiver. Use additional pages as needed and include any relevant backup for the request).*

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Project Architect Signature Date

Owner Signature Date