

**Housing New Mexico/MFA
BABA Project Specific Waiver Request Form**

Submitter Name: _____

Submitter Phone Number: _____

Submitter E-mail address: _____

Project Name Requesting BABA Waiver: _____

Date Waiver Request Submitted: _____

Type of Project Specific BABA Waiver Requested (*must be reviewed by Housing New Mexico and submitted by us to HUD and the Office of Management and Budget's Made in America Office for approval*) (Select One):

Unreasonable Cost Waiver

Non-availability Waiver

1. Provide a brief description of the project, including its address.

2. State the timeframe for the project, including the start date and end date, as well as a timeline of all purchases for the project including the products and/or materials purchased, the approximate date, and amounts in Exhibit A. Attach additional pages if necessary.

Project Start Date: _____

Project End Date: _____

3. Insert the total development cost of the project.

4. Insert the estimated cost of materials seeking a waiver from BABA.

5. List products or materials proposed to be excepted from BABA requirements including the name of the product, the product category (iron/steel product, manufactured product, or construction material), cost (in U.S. dollars), relevant Product Service Code (PSC) code, North American Industry Classification System (NAICS) code and the quantity of each item to be waived in Exhibit B. Attach additional pages if necessary.
PSC Codes: <https://www.acquisition.gov/psc-manual>
NAICS Codes: <https://www.census.gov/naics/>
6. (If you are requesting a Non-availability Waiver only) Describe the due diligence you performed to determine if BABA compliant items were available including: the name of the product, date of research, names and email address/phone numbers of a minimum three manufacturers, distributors, or suppliers contacted for quotes for each item and their responses in Exhibit C. Attach additional pages and backup documentation if necessary.
7. (If you are requesting an Unreasonable Cost Waiver only) Input the name of the product, the cost of using BABA compliant items, and the cost of using non-BABA compliant items in Exhibit D. Attach additional pages if necessary and documentation of prices for each BABA compliant item and non-BABA compliant item.
8. Identify the anticipated impact if no waiver to BABA is issued.

Exhibit A

Project Timeframe

[illegible]

Exhibit B
Products/Materials Proposed Excepted from BABA

Product Name	Product Category	Cost	PSC code	NAICS code	Product Quantity

Exhibit C
Non-availability Waiver Due Diligence

Product Name	Date of Research	Name of Contacted Manufacturers, Distributors, or Suppliers	Email Address/Phone Number of Manufactures, Distributors, or Suppliers	Contact Response

Exhibit D

Unreasonable Cost Waiver Comparison

[illegible]