

## CONTRACTOR BID PRE-CONFERENCE SIGN-IN SHEET

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_



#	Company Name	Representative Name	Phone Number	Email Address	Signature
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

*By signing this sheet, attendees confirm their participation in the bid pre-conference and acknowledge receipt of project details as discussed.*

Notes/Comments: \_\_\_\_\_

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Facilitator Name: \_\_\_\_\_

Facilitator Signature: \_\_\_\_\_

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