

EXTERNAL AUDIT SERVICES RFP

ORGANIZATIONAL REFERENCE QUESTIONNAIRE FOR:

OFFEROR'S NAME:	
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This form is being submitted to your company for completion as a business reference for the company named above. This form is to be returned to the New Mexico Mortgage Finance Authority via e-mail at:

Name: Yvonne Segovia, Controller

E-mail: ysegovia@housingnm.org

Telephone: (505) 767-2253

Fax: (505) 243-3289

No later than **May 12, 2023 5:00 p.m.**, and must **NOT** be returned to the company requesting the reference.

For questions or concerns regarding this form, please contact the Controller listed above.

Company providing reference:	
Contact name and title/position:	
Contact telephone number:	
Contact e-mail address:	
Description of services provided:	
Dates services provided (starting and ending):	
Total Revenues:	\$
Total Assets:	\$

1. How would you rate the timeliness of the audit work conducted and the reports provided?
____ (3=Excellent 2=Satisfactory 1=Unsatisfactory 0=Unacceptable)

COMMENTS:

2. How would you rate how the work was planned and executed?
____ (3=Excellent 2=Satisfactory 1=Unsatisfactory 0=Unacceptable)

COMMENTS:

3. How would you rate the accounting knowledge and the technical expertise demonstrated?
_____ (3=Excellent 2=Satisfactory 1=Unsatisfactory 0=Unacceptable)

COMMENTS:

4. How would you rate the level of staff support or auditor training required?
_____ (3=Excellent 2=Satisfactory 1=Unsatisfactory 0=Unacceptable)

COMMENTS:

5. Who was the principal representative/Manager and on-site Supervisor involved in your audit and how would you rate them individually? Please comment on skills, knowledge, behaviors or other factors on which you based the rating?
_____ (3=Excellent 2=Satisfactory 1=Unsatisfactory 0=Unacceptable)

Name: _____ Rating: _____

Name: _____ Rating: _____

COMMENTS:

6. With which aspect(s) of this Offeror's services are you most satisfied?

COMMENTS:

7. With which aspect(s) of this Offeror's services are you least satisfied?

COMMENTS:

8. Would you recommend this Offeror's services? Any other comments?

COMMENTS:
