Exhibit 2

Service Provider and Housing Voucher Administrator Partnership Agreement Template

This Partnership Agreement (“Agreement”) is made and entered into on this [Date], by and between:

Service Provider: [Service Provider Name], a [Legal Structure, e.g. organization], with its principal office at [Service Provider’s Address] (hereinafter referred to as “Service Provider”), and

Housing Voucher Administrator: [Organization Name], a [Legal Structure, e.g. Government Agency], with its principal office at [Organization’s Address] (hereinafter referred to as “Voucher Administrator”)

Recitals

WHEREAS, Service Provider is experienced in coordinating property rehabilitation activities;

WHEREAS, Voucher Administrator administers tenant-based housing vouchers to eligible low-income tenants;

WHEREAS, both parties desire to enter into a partnership for the purpose of rehabilitation of single-family, duplex, triplex, and quadplex homes that will be rented to voucher holders;

Now, THEREFORE, in consideration of the mutual covenants and promises herein contained, the parties agree as follows:

Purpose of Agreement

The Purpose of this Agreement is to outline the roles, responsibilities, and expectations between the Service Provider and the Voucher Administrator for the rehabilitation of single-family, duplex, triplex, and quadplex homes, with the goal of increasing housing opportunities for tenant-based housing voucher holders.

Roles and Responsibilities

Service Provider will:

1. Identify single-family homes in need of rehabilitation
2. Coordinate and oversee the rehabilitation work, including hiring contractors and managing project timelines
3. Ensure that all rehabilitation work complies with applicable local, state, federal, and HUD NSPIRE (National Standards for the Physical Inspection of Real Estate) codes and regulations.
4. Provide periodic updates to the Voucher Administrator on the progress of the rehabilitation projects.

Voucher Administrator will:

1. Provide the Service Provider with a list of Landlords that rent to qualified tenant-based voucher holders
2. Work with Service Provider to ensure that rehabilitated homes meet the needs of the voucher holders.
3. Assist in leasing the rehabilitated properties to qualified voucher holders.
4. Ensure the tenant eligibility and rent payment arrangements are in accordance with program rules.
5. Provide monthly inspection updates to Service Provider.

Funding and Payments

The Service Provider will receive funding for rehabilitation activities as outlined in the program guidelines provided by the Voucher Administrator. Payment terms, including amounts and schedules, will be agreed upon in a separate work order or project agreement for each rehabilitated project.

Timeline

The parties agree to the following general timeline for the completion of rehabilitated projects:

1. Project Start Date: [Insert Date]
2. Project Completion Date: [Insert Date]
3. Any changes to the timeline must be mutually agreed upon by both parties.

Compliance with Laws and Regulations

Both parties agree to maintain the confidentiality of any sensitive information obtained during the course of this Agreement, including tenant information and financial data, and will not disclose such information to any third party without prior written consent, unless required by law.

Dispute Resolution

In the event of a dispute arising under this Agreement, both parties agree to first attempt to resolve the matter through informal discussion. If resolution is not reached, the parties agree to use mediation before seeking legal recourse. Each party will be solely responsible for all legal costs, expenses, and charges incurred in connection with dispute resolution, and no payments or reimbursements shall be sought from or made to any third-party entities.

Indemnification

Each party agrees to indemnify, defend, and hold harmless the other party from and against any claims, damages, or liabilities arising out of their own actions or omissions related to this Agreement.

Term and Termination

This Agreement will remain in effect until the completion of all rehabilitation projects or until terminated by either party upon 30 days’ written notice. Termination will not affect the obligations incurred prior to the termination date.

Miscellaneous

Amendments: Any amendments or modifications to this Agreement must be made in writing and signed by both parties.

Governing Law: This Agreement shall be governed by the laws of the state of New Mexico.

Entire Agreement: This Agreement constitutes the entire understanding between the parties and supersedes all prior agreement or understandings.

Signatures

IN WITNESS WHEREOF, the parties hereto have executed this Partnership Agreement as of the date first written above,

Service Provider:

By:

Name: [Insert Name]

Title: [Insert Title]

Date:

Voucher Administrator:

By:

Name: [Insert Name]

Title: [Insert Title]

Date: