

**U.S. Department of Energy  
WEATHERIZATION ASSISTANCE PROGRAM (WAP)  
WEATHERIZATION ANNUAL FILE WORKSHEET**

**(Grant Number: EE0009918, State: NM, Program Year: 2022)**

**IV.1 Subgrantees**

<b>Subgrantee (City)</b>	<b>Planned Funds/Units</b>
Central NM Housing Corporation (Albuquerque)	\$1,194,314.18 101
ICAST ( International Center for Appropriate and Sustainable Technology (Lakewood)	\$416,250.33 35
Southwest Regional Housing Community Development Corporation (Deming)	\$544,812.07 40
<b>Total:</b>	<b>\$2,155,376.58 176</b>

**IV.2 WAP Production Schedule**

Planned units by quarter or category are no longer required, no information required for persons.

Weatherization Plans	Units
Total Units (excluding reweatherized)	176
Reweatherized Units	0

Average Unit Costs, Units subject to DOE Project Rules

**VEHICLE & EQUIPMENT AVERAGE COST PER DWELLING UNIT (DOE RULES)**

A Total Vehicles & Equipment (\$5,000 or more) Budget	\$135,000.00
B Total Units Weatherized	176
C Total Units Reweatherized	0
D Total Dwelling Units to be Weatherized and Reweatherized (B + C)	176
E Average Vehicles & Equipment Acquisition Cost per Unit (A divided by D)	\$767.05

**AVERAGE COST PER DWELLING UNIT (DOE RULES)**

F Total Funds for Program Operations	\$947,169.00
G Total Dwelling Units to be Weatherized and Reweatherized (from line D)	176
H Average Program Operations Costs per Unit (F divided by G)	\$5,381.64
I Average Vehicles & Equipment Acquisition Cost per Unit (from line E)	\$767.05
J Total Average Cost per Dwelling (H plus I)	\$6,148.69

**IV.3 Energy Savings**

Method used to calculate savings:  WAP algorithm  Other (describe below)

	Units	Savings Calculator (MBtus)	Energy Savings
This Year Estimate	176	29.3	5157
Prior Year Estimate	342	29.3	10021
Prior Year Actual	287	29.3	8409

**Method used to calculate savings description:**

New Mexico uses the DOE WAP algorithm to estimate energy savings. For program year 2022-2023 we estimate 5,157 MBTUs will be saved in 176 homes.

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**IV.4 DOE-Funded Leveraging Activities**

**Leveraging Activities**

DOE's annual funding helps only a portion of New Mexico's low-income homes in need of weatherization. MFA recognizes that increasing the number of weatherized homes requires additional funding and pursues other funding sources accordingly. Leveraging funds from other local partners has become crucial to maintaining the service level in New Mexico. We use these funds to defray costs from DOE by utilizing multiple funding sources in each home when applicable which frees up funding from DOE so that more homes can be weatherized across the state.

When leveraged funds are combined with DOE funds in any given house, all the rules of the program must be followed. All energy saving measures must rank with the approved energy audit, incidental repairs must be within the scope and cost of the program, and all required eligible health and safety measures must be installed.

For PY 2022-2023, MFA is requesting leveraging funding in the amount of \$9,000. The NM EnergySmart Program Managers will spend a substantial amount of time on leveraging funding sources ensuring that MFA complies with all contractual requirements, reporting and monitoring. Our leveraging funding sources are approximately \$6,313,319. The program's efforts for leveraging funding sources are fruitful and have created a strong weatherization program for New Mexico. Our current subrecipients are structured in a way that they can increase staff levels by using available T and TA funding without jeopardizing their programs. We work very closely with our agencies to ensure that not only is our leverage funding expended but that the additional weatherization services provided are done in the most efficient manner possible.

For the 2021/2022 program year MFA received \$2.5M from the New Mexico Income Support Division, LIHEAP. For this year, the amount that will be received from LIHEAP will be the same amount of \$2,500,000. This program year, we intend to continue leveraging LIHEAP funds with DOE funds.

Pending PRC approval, we will be entering into a \$432,693.92 contract with El Paso Electric Co-op which ends on December 31, 2022 and resumes January 1, 2023 in the amount of \$543,805.03.

The New Mexico legislature passed the Efficient Use of Energy Act (the Act) in 2005, which required public utility companies to place a tariff on their customers' utility bills. Both the electric and gas utility companies must redistribute the funds to the customers in the form of energy efficiency programs. MFA's receipt of these funds continues to be contingent upon award of DOE funds.

In February of 2022, MFA signed a renewal contract with the Public Service Company of New Mexico in the amount of \$600,000. Reimbursements are provided to the subrecipients based on actual kWh savings determined by a calibrated energy audit and deemed savings.

The New Mexico Gas Company (NMGC) funding remains at \$1,300,000. This utility funding will be used to achieve therm saving measures in homes being weatherized with other NM EnergySmart funding. Subrecipients will be reimbursed based on the lifetime savings of the measure at .40 cents per therm.

MFA received \$1,000,000 in State funds from the 2020 legislature and will continue using a portion of that funding to increase units and follow DOE regulations. Staff will continue to pursue State agencies and the State legislature for additional funding, while remaining with the proposals submitted by other public utility companies to the PRC in order to receive more funding under the Act. We have budget administration for this portion of the funding.

MFA received \$15M from ARPA and will be using \$4M for emergency home repair needs. All homes that receive this service will also receive full weatherization, but not all homes using this funding will be leveraged with DOE funds.

**IV.5 Policy Advisory Council Members**

Check if an existing state council or commission serves in this category and add name below

Cyndi Hazzard	Type of organization: Non-profit (not a financial institution) Contact Name: Phone: 5053454949 Email: <a href="mailto:chazzard@centralnmhousing.org">chazzard@centralnmhousing.org</a>
Ferdinand Garcia	Type of organization: Non-profit (not a financial institution) Contact Name: Phone: (575)374-6207 Email: <a href="mailto:fgarcia.gs@plateautel.net">fgarcia.gs@plateautel.net</a>
Isaac Perez	Type of organization: Indian Tribe Contact Name: Phone: (505)771-9291 Email: <a href="mailto:iperez@sfpha.org">iperez@sfpha.org</a>
	Type of organization: For-profit or Corporate (not a financial institution or utility)

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Jack Macgillivray, CPM	Contact Name: Phone: (505)681-7778 Email: <a href="mailto:jmacg@monarchnm.com">jmacg@monarchnm.com</a>
Jaime Apodaca	Type of organization: Utility Contact Name: Phone: 5052414420 Email: <a href="mailto:jaime.apodaca@pnm.com">jaime.apodaca@pnm.com</a>
Marilyn Newton-Wright	Type of organization: Unit of State Government Contact Name: Marilyn Newton-Wright Phone: 5058277266 Email: <a href="mailto:Marilyn.Wright@state.nm.us">Marilyn.Wright@state.nm.us</a>
Page Olice	Type of organization: For-profit or Corporate (not a financial institution or utility) Contact Name: Phone: 5059239607 Email: <a href="mailto:pollice@yeshousing.org">pollice@yeshousing.org</a>
Priscilla Lucero	Type of organization: Unit of Local Government Contact Name: Phone: (575)388-1509 Email: <a href="mailto:priscillalucero@gilanet.com">priscillalucero@gilanet.com</a>
Stan Ross	Type of organization: Unit of State Government Contact Name: Phone: 5054760412 Email: <a href="mailto:stan.ross@state.nm.us">stan.ross@state.nm.us</a>
Steve Casey	Type of organization: Utility Contact Name: Phone: 5056973568 Email: <a href="mailto:SLCASEY@TECOENERGY.COM">SLCASEY@TECOENERGY.COM</a>
Veronika Molina	Type of organization: Non-profit (not a financial institution) Contact Name: Phone: (575)546-4181 Email: <a href="mailto:veronika@swnm.org">veronika@swnm.org</a>

**IV.6 State Plan Hearings (Note: attach notes and transcripts to the SF-424)**

Date Held Newspapers that publicized the hearings and the dates the notice ran

03/31/2022 March 6, 2022 - Rio Rancho Observer, Farmington Daily Times, Roswell Daily Record, Carlsbad Current Argus, Hobbs News Sun, Las Cruces Sun News, Alamogordo Daily News, Albuquerque Journal March 9, 2022– Clayton Union County Leader, Las Vegas Optic, Deming Headlight, Silver City Sun News, Santa Fe New Mexican, Gallup Independent, Eastern New Mexico News. March 10, 2022 – Lovington Leader, Valencia County News-Bulletin

**IV.7 Miscellaneous**

Business Recipient Business Officer

Donna Maestas-DeVries  
[dmaestas-devries@housingnm.org](mailto:dmaestas-devries@housingnm.org)  
344 4th Street SW  
Albuquerque, NM 87102  
(505) 767-2225

Recipient Principal Investigator

Troy Cucchiara  
[tcucchiara@housingnm.org](mailto:tcucchiara@housingnm.org)  
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**Composition of WAP PAC**

Stan Ross- Disabled (Employed by the State of NM)  
Isaac Perez - Native American Representation (Employed and Member of the San Felipe Pueblo)  
Jack MacGillvary - Multi-Family Property Management Company for low income properties

Michelle DenBleyker, Ferdinand Garcia, Priscilla Lucero, Veronika Molina and Cyndi Hazzard are all employed by Housing Agencies that provide services directed to low income families which include children, elderly and disabled members.

Steve Casey, Jaime Apodaca and Marilyn Wright-Newton are all representative of our leverage funders. MFA works closely with these entities to ensure present and future funding in order to provide services through our Subrecipients that are directed to low income families which include children, elderly and disabled members.

**Weatherization Readiness Fund (WRF)**

WRF will be used to prevent deferral of units when the work needed before a home can receive services is beyond the scope of weatherization. This falls one or more of four categories:

- Health and Safety measures that exceed the threshold
- Health and Safety measures that are not eligible costs under current guidance
- Incidental Repairs that if included in the SIR calculations, would cause a unit to not be cost effective
- Repairs not previously listed as incidental repair because of high cost or other reasons

**Distribution of Funds**

Funds will be distributed to each agency using the same agency ratios as program funding. The agencies will prioritize deferred households using our ranking system described in Section V.3 of the Master File for each county. Homes that have been previously deferred and currently meet eligibility requirements, will receive WRF services before other homes in the same county.

**Restrictions**

The following restrictions will apply to the use of WRF funding:

- All units must receive approval from MFA prior to commencement of work
- Must only be used for homes that will receive full weatherization with the 2022-2023 DOE grant.
- Roof replacements will not be allowed with this funding

**Monitoring**

MFA will monitor the use of this funding in accordance with the regular monitoring routine. This includes desk monitoring before an invoice is paid, and QCI when a unit is selected for inspection. Agencies will include the weatherization readiness scope of work in their final QCI inspection.

**Maximum ACPU**

Agencies must keep the ACPU for this category at or below \$19,000. This is kept separate from the weatherization and H&S ACPUs.

**Tracking and Reporting**

The following items are currently tracked and will continue to be tracked:

- Location
- Client Ranking
- House type
- Year built
- Specific nature of repairs
- Per unit average
- Other funds used

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**Process**

- Homes that have been previously deferred that are still eligible will be the first to receive services. For all other WRF needs, the agencies must follow the same priority and ranking used for weatherization.
- When it is identified by the agency that a home is in need of WRF, the agency must send MFA's program manager a scope of work, photos, and estimated costs of the unit.
- If request is reasonable, MFA issues an approval and the agency schedules the work.
- All state and local codes must be followed with required permits pulled, and final code enforcement inspections must be scheduled.
- Weatherization work is expected to occur as close to completion of WRF work as possible.
- Final QCI for the weatherization work includes final inspection of the WFR work. If deficiencies are present, a punch list for the contractor is generated and the contracting party does not receive final payment until the work is satisfactory.
  - Both the client and final inspector must sign off on the scope of work for both WRF and weatherization (two signatures are required).
- Completed units are reported to MFA during invoicing. WRF will be treated as a separate billing category in the agency's invoice.
- Units that received WRF are tracked separate with their own ACPU
- MFA will include a sample of units that received WRF as part of the minimum 5% QCI.
- Units that need work that is beyond what WRF, other funding sources, and weatherization can provide will be deferred following the regular deferral policy (Section V.1.2 Master File) and tracked.